

**MINUTES
BOARD OF DIRECTORS
MEDINA COUNTY HOSPITAL DISTRICT**

August 24, 2020

TIME AND PLACE:

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by GoToMeeting. At least a quorum of the board will be participating in accordance with the provisions of Sections 551.125 of the Texas Government Code that have not been suspended by order of the governor. Members of the public may access this meeting as follows: Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/452127533>

By Phone: **1 (872) 240-3212** Access Code: **452-127-533**

PRESENT:

Tim Hardt, President
Dr. Carlton "Corky" E. Young, Vice President
Tony Johnson, Secretary
Zachary Windrow, MD, Director
William "Bill" Bain, Director
Judy Winkler, Director

Janice Simons, Chief Executive Officer
Kevin Frosch, Chief Financial Officer
Billie Bell, Chief Nursing Officer
Louisa Cuellar, Recording Secretary

ABSENT:

Lori Krieger, Director
Geoff Crabtree, Methodist Healthcare System
None.

QUESTS:

1. **CALL TO ORDER AND RECORD OF ATTENDANCE** Mr. Hardt called the meeting of the Medina County Hospital District Board of Directors to order at 6:00 p.m. He stated for the record that the Board of Directors has seven members with six members being present at that time and representing a quorum.

2. **PUBLIC COMMENT** None.

3. **CONSENT AGENDA** The Minutes from the Regular Session of July 27, 2020 were approved as presented in the packet.
Consider Approval of Minutes
A. Regular session of July 27, 2020

4. **Consider Approval of CNO Report** Ms. Bell reported that several clinical leaders are on a path toward higher education. The hospital received the first shipment of COVID-19 kits for in-house PCR testing. We were expecting 300 testing kits, but due to shortages the shipment was lower than expected. We do have the option to send test to Methodist and Quest; but it takes 2-5 days for results. At this time, it is recommended only patients that are symptomatic be tested. There were four new SPO2 transmitters ordered; this is an added capacity to monitor patient's oxygen levels from the nursing station which is a necessity when caring for Covid-19 patients.

There were no changes to the CNO report presented in the board packet.

5. Consider Approval of Rural Health Clinics Report

Ms. Simons reported an increase in volume for telemedicine visits. Mr. Frosch stated that, as anticipated, the clinic volumes fell short of budget in the month of July with total visits of 4,294 (including 875 telemedicine visits) versus a budget of 4,379 visits. Mr. Frosch reported that volumes continue to improve. He explained that the gross revenue increased for the period, coming in above budget and net revenue for the period resulted in a loss, and expenses were below budget. There has been a decrease in walk-in visits due to COVID-19.

There were no other changes to the Rural Health Clinics report presented in the Board packet.

6. Consider Medical Staff Report

Dr. Windrow stated he is hopeful the COVID-19 pandemic will continue to drop. We are waiting to see what happens once the schools open and the flu season starts. The clinic volume is picking up with telemedicine visits aiding in the clinic volume. A Surge Plan has been drawn up and is being reviewed in preparation of a staff shortage due to the Covid cases rising again. Dr. Windrow said that the clinic staff has done a great job working through all the changes with the COVID 19 pandemic.

MOTION

Dr. Windrow made a motion to approve the Consent Agenda. Mr. Bain seconded.

VOTE

The motion passed unanimously.

7. CONSIDER PUBLIC CORRESPONDENCE REPORT

Mr. Johnson presented the public correspondence report in the Board packet. Mr. Johnson stated there were 19 questionnaires returned from patients who have received care at Medina Healthcare System. For the first time, all questionnaires had great comments about the care received, especially the friendliness of staff members, and the cleanliness of the facility.

MOTION

Dr. Windrow made a motion to approve the Public Correspondence Report as presented. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

8. CONSIDER CHIEF EXECUTIVE OFFICER'S REPORT

Ms. Simons reported that Dr. Osama Ahmed, Neurosurgeon, is interested in coming to Medina Healthcare System to provide Neurosurgery services. He toured the hospital and met with the medical staff. Dr. Ahmed would also bring a Nurse Practitioner here or the Castroville Clinic. In addition, Dr. Benjamin Hooker, Pain Management Specialist, with Alamo Orthopedics is providing Pain Management care here.

Ms. Simons said that the commercial contract to purchase 3103 Avenue G (WIC County Building) has been signed by both parties with a closing date of January 31, 2021.

Ms. Simons reported interviews for an IT Director were conducted and a verbal offer was made and accepted.

Ms. Simons stated that Lory Lahtinen has been hired as the Human Resources Coordinator.

Ms. Simons announced the American College of Radiology Committee on MRI Accreditation granted accreditation for a period of 3 years.

HCAHPS scores were reviewed and discussed.

The Community Relations Board report was presented.

Ms. Simons stated that the Chronic Care Management Program is ahead of schedule in terms

of enrollment. Ms. Simons reported that we have surpassed 100 enrolled members in August, nearly 4 months ahead of schedule.

Ms. Simons stated that the Medina Healthcare Fund was one person short for a quorum. Mr. Chris McCormick recently joined as a new member of the organization.

There were no changes to the CEO report presented in the board packet.

MOTION

Mr. Johnson made a motion to approve the CEO report as presented. Mr. Bain seconded.

VOTE

The motion passed unanimously.

9. CONSIDER
FINANCIAL REPORT

- A. Consider approval of the July 2020 Financial Report
- B. Introducing a New Truth-In Taxation Form

Dr. Young asked the Board of Directors to review the summary report Mr. Frosch has provided for the month of July. Dr. Young asked that the Board of Directors direct any questions to Mr. Frosch. Mr. Frosch reviewed July financials and highlighted the following:

- July gross revenue was below budget for the month. For the year-to-date, gross revenue is below budgeted levels.
- Net Revenue for July was below budget. On a year-to-date basis, net revenue remained ahead of budget.
- Expenses were above budget for July with increased inpatient census and staffing, while remaining below budget on a year-to-date basis.
- COVID-19 impact was present, but much less severe than the preceding periods, but rebounding volumes and revenues.

There were no changes to the report presented in the board packet.

MOTION

Dr. Young made a motion to approve the Financial Report for July 2020 as presented during the Finance Committee meeting. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

10. CONSIDER REPORT
OF NO-NEW
REVENUE/VOTER
APPROVAL RATE
AND DISCUSS TAX
RATE

Mr. Frosch presented and discussed the article "Introducing a New TNT (Truth-In-Taxation)". There are changes to the terminology and calculations. What we previously knew as the effective rate is now the No-New-Tax Rate; what we previously knew as the rollback rate is now the Voter-Approval rate. Another change is we are only required to have one hearing and at the hearing the rate can be approved.

11. CONSIDER,
APPROVE, AND
RECORD VOTE ON
TAX RATE PROPOSAL

Dr. Young made the motion to propose and approve a tax rate of 10¢/per \$100. Dr. Winkler seconded the motion.

Mr. Hardt voted yes. Dr. Young voted yes. Mr. Bain voted yes. Ms. Winkler voted yes. Dr. Windrow voted yes. Mr. Johnson voted yes. Lori Krieger was absent.

VOTE

The motion passed unanimously.

12. REVIEW, CONSIDER, AND APPROVE COMPLIANCE ADVISORY COMMITTEE'S QUARTERLY REPORT (2ND QUARTER)

Dr. Young made a motion to approve Compliance Advisory Committee's Quarterly Report (2nd quarter). Mr. Johnson seconded.

There were no changes to the report presented in the board packet.

VOTE

The motion passed unanimously.

13. REVIEW, CONSIDER AND APPROVE THE PURCHASE OF A NURSE CALL SYSTEM IN THE AMOUNT OF \$175,000

Ms. Bell reported the nurse call system is due to be replaced. Last year a grant was submitted but not approved. It will take 3-6 months for installation and operation to be completed. Dr. Windrow made a motion to approve the purchase of a Nurse Call System in the amount of \$175,000. Mr. Johnson seconded.

VOTE

The motion passed unanimously

14. SOSA BANKRUPTCY PROCEEDINGS

The SOSA bankruptcy process was explained. No action taken.

15. REVIEW, CONSIDER AND APPROVE RESOLUTION OF AUTHORIZED SIGNATURES

Dr. Young made a motion to approve the resolution of Authorized Signatures. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

16. REVIEW, CONSIDER AND APPROVE CERTIFICATE OF UNOPPOSED CANDIDATES

Ms. Winkler made a motion to Approve the certificate of unopposed candidates. Dr. Young seconded.

VOTE

The motion passed unanimously.

17. REVIEW, CONSIDER AND APPROVE ELECTION ORDER OF CANCELLATION

Mr. Bain made a motion to approve the Election Order of Cancellation. Dr. Young seconded.

VOTE

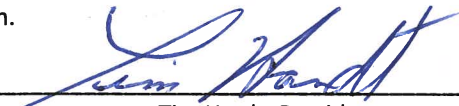
The motion passed unanimously.

18. EXECUTIVE SESSION


The Board of Directors of Medina Regional Hospital District did not go into Closed Session, this date of August 24, 2020.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:53 p.m.



Tim Hardt, President



Tony Johnson, Secretary