

**MINUTES
BOARD OF DIRECTORS
MEDINA COUNTY HOSPITAL DISTRICT**

May 23, 2022

TIME AND PLACE:

The Medina County Hospital District Board of Directors met in regular session on Monday, May 23, 2022 at 6:30 p.m. at the Medina Regional Hospital Boardroom, 3100 Avenue E, Hondo, Texas.

PRESENT:

Tim Hardt, President
William "Bill" Bain, Director
Judy Winkler, Director
Tony Johnson, Secretary
Dr. Carlton "Corky" E. Young, Vice President
Zachary Windrow, MD, Director

Janice Simons, Chief Executive Officer
Kevin Frosch, Chief Financial Officer
Billie Bell, Chief Nursing Officer
Marc Strode, Methodist Healthcare System
Randi Davis, Executive Administrative Assistant

ABSENT:

Lori Krieger, Director

GUESTS:

Lauren Witt, MHS Outreach Coordinator

1. **CALL TO ORDER
AND RECORD OF
ATTENDANCE** Mr. Hardt called the meeting of the Medina County Hospital District Board of Directors to order at 6:34 p.m. He stated for the record that the Board of Directors has seven members with six members being present at that time and representing a quorum.
2. **PUBLIC COMMENT** There were no members of the public present.
3. **BOARD EDUCATION
Nursing Home
Updates Presented
by Lauren Witt,
Outreach
Coordinator** Ms. Lauren Witt presented Board education regarding each of the six nursing homes and the QIPP Program. She provided the star ratings for each facility as well as some general information about each independent facility. Ms. Witt also reviewed the four program components of the QIPP Program, the Year 5 Quality Measures, and the responsibilities of the Medina County Hospital District.

CONSENT AGENDA

4. **CONSIDER
APPROVAL OF
MINUTES**
 - A. Regular session
April 25, 2022The Minutes from the Regular Board Meeting of April 25, 2022 were approved as presented in the Board Packet.
5. **CONSIDER
APPROVAL OF CNO
REPORT** Ms. Bell began by congratulating London Jackson, RN for receiving the annual Daisy Award for Medina Healthcare System. A recent Lunch and Learn event took place at Medina Regional Hospital. Chadi Awad, Methodist Metropolitan CNO provided education regarding the Nurse Peer Review and Safe Harbor Process for Medina Regional Hospital and several surrounding facilities as well. Ms. Bell also reviewed the ED Transfer list, noting that most patients in April were transferred to Methodist Metropolitan for more advanced care.

Ms. Bell reviewed the growth in the Laboratory Department over the years, congratulating the department for reaching the \$1,000,000 revenue mark for the first time ever. Ms. Bell also noted that several of the agency contracts will be expiring over the next few months and will not be renewed as open staff positions are slowly being filled and the need for agency staff is declining. Finally, Ms. Bell discussed the ongoing drug problem in Medina County and the recent surge in heroin overdoses in the Emergency Department.

6. **CONSIDER APPROVAL OF RURAL HEALTH CLINICS REPORT**

Mr. Frosch reported that all three clinic locations saw volumes that were well above budget for the month. Hondo reported a loss of \$105.4K for the month, Devine reported a gain of \$11.6K, and Castroville reported a gain of \$6.0K for the month. There were a total of 4,588 clinic visits for the month of April, including telemedicine appointments, which was greater than the budgeted amount of 3,946 visits. Gross revenue was 3.5% above budget. Net revenue for the period was a \$87.7K loss, and expenses were \$5.2K below budget.

7. **CONSIDER MEDICAL STAFF REPORT**

Dr. Windrow noted that COVID cases in the clinic are starting to increase again, but the cases have been extremely mild so far. Fewer patients are requiring hospitalization for COVID treatment.

MOTION

Ms. Winkler made a motion to approve the Consent Agenda. Dr. Young seconded.

VOTE

The motion passed unanimously.

8. **CONSIDER PUBLIC CORRESPONDENCE REPORT**

Mr. Johnson presented the public correspondence report for the month of May. There were 29 total questionnaires returned from patients. There were 3 negative comments for the month, regarding the Emergency Department staff, Registration staff, and a miscommunication regarding rules for families visiting inpatients. There was also an additional audio report from a very satisfied patient as well.

MOTION

D. Windrow made a motion to approve the Public Correspondence Report as presented. Mr. Bain seconded.

VOTE

The motion passed unanimously.

9. **CONSIDER CHIEF EXECUTIVE OFFICER'S REPORT**

Ms. Simons provided updates on the Castroville clinic construction project. The clinic is on schedule to be completed in early June, with the Grand Opening Event scheduled for June 14th. All Board members are invited to attend the event. Ongoing items include CPS meter installation, parking lot paving and striping, installation of flooring and carpet, and the installation of the reception window glass.

Ms. Simons reviewed several ongoing staffing updates. Ellen O'Brien has been hired as the new Clinic Manager for the Hondo clinic, coming from Del Rio and bringing several years of experience with her as well. In addition, Kathy Garcia has been hired as the Scheduling Supervisor over the clinics. This rounds out a full scheduling staff and has drastically reduced the patient complaints in conjunction with the new phone system as well. Kathy has worked as a clinic manager for an orthopedic group in San Antonio for 17 years and brings many years of valuable clinic experience with her. In addition, Natalia Medrano has been hired to replace Landa Saathoff in the accounting department, who will be retiring in mid-June.

Ms. Simons discussed several quality and service items from the last several weeks. The TORCH Clinically Integrated Network group will be meeting in late June to discuss several targeted insurance contracts and potentially reach an agreement. As of July 1, 2022, the hospital will no longer draw blood for patients to send to Quest as a courtesy service due to several ongoing issues with this procedure. This is only estimated to impact roughly 10 patients per month. The

laboratory department hit the \$1,000,000 monthly revenue mark for the first time in the month of March and celebrated with a department luncheon. Several hospital officials attended a recent retirement party for Mayor Danner, who has been an asset to Medina Healthcare System for countless years. Dr. Pradeep Mohan will be joining the clinic specialist staff in June in both Hondo and Castroville. Dr. Mohan specializes in cosmetics, hand and microsurgery, reconstructive surgery, and wound care. Ms. Simons also presented an article regarding nursing staff shortages faced throughout Texas and the impact the shortage has on hospitals.

Finally, Ms. Simons reviewed previous and upcoming community events. The Cinco De Mayo Healthcare Fund Event scheduled for May 5th at Vista Verde Ranch went extremely well and brought in just shy of \$40K for the Medina Healthcare Fund. The hospital hosted a luncheon for the Auxiliary Group on May 20th, celebrating their many years of service and dedication to the hospital. Hospital Week took place the week of May 9 – May 13. Thank you to Tim Hardt and Lori Krieger who participated in events throughout the week, such as the catered lunch and a crazy hat contest. Roughly 200 staff members and their families attended the movie night events sponsored by the hospital. In the second annual “Big Give” event, the hospital donated 3,442 pounds of food to the Medina County Food Pantry, topping last years donation. The Nursing Administration Department won the contest for the most creative shopping cart. Medina Electric Cooperative generously donated \$1,000 to the Healthcare Fund as well.

MOTION

Mr. Johnson made a motion to approve the CEO report as presented in the Board packets. Dr. Young seconded.

VOTE

The motion passed unanimously.

10. CONSIDER FINANCIAL REPORT

A. Consider approval of the April 2022 Financial Report

Mr. Frosch stated that this month was a fairly positive month for Medina Regional overall. Dr. Young asked if any of the Board members had lingering questions or concerns from the Finance Committee Meeting. There were no changes to the report presented in the board packet.

MOTION

Dr. Young made a motion to approve the Financial Report for April 2022 as presented during the Finance Committee meeting. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

11. CONSIDER, CONSIDER, AND APPROVE MEDINA HEALTHCARE SYSTEM SCOPE OF SERVICE POLICY – ANNUAL REVIEW, NO CHANGES

Ms. Bell noted that this is an annual review of the policy and there have been no changes made since the last Board approval. This policy outlines the services offered by Medina Healthcare System and the contracts with independent contractors that assist with providing services as well.

MOTION

Dr. Young made a motion to approve the Scope of Service Policy as presented in the Board packet. Dr. Windrow seconded.

VOTE

The motion passed unanimously.

12. REVIEW, CONSIDER, AND APPROVE ORGAN PROCUREMENT POLICY – ANNUAL REVIEW, NO CHANGES

Ms. Bell stated this is an annual review of the Organ Procurement Policy, with no changes from the policy presented last year. Ms. Bell was happy to report that the gift of sight had been restored for several patients within the last year thanks to cornea donations within the hospital.

MOTION

Ms. Winkler made a motion to approve the Organ Procurement Policy as presented in the Board packet. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

13. REVIEW, CONSIDER, AND APPROVE EMERGENCY MEDICAL TREATMENT AND ACTIVE LABOR ACT AND PATIENT TRANSFER POLICY – ANNUAL REVIEW, NO CHANGES

Ms. Bell noted that this is an annual review of the EMTALA Policy that specifies that no patients will be turned away during an emergency due to an inability to pay. No changes have been made since the policy was presented to the Board last year.

MOTION

Mr. Bain made a motion to approve the Emergency Medical Treatment and Active Labor Act and Patient Transfer Policy as presented in the board packet. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

14. REVIEW, CONSIDER, AND APPROVE VICTORIA EMERGENCY PARTNERS PHYSICIAN CONTRACT SECOND AMENDMENT

Ms. Simons and Mr. Frosch collectively explained that hospital administration has been negotiating with Victoria Emergency Partners for roughly 3 months regarding this amendment. The Emergency Department physicians will receive higher payments for their services to be more in line with rates at neighboring facilities. The contract still outlines a 90-day termination policy from either party.

MOTION

Dr. Young made a motion to approve the Second Amendment to the Victoria Emergency Partners Physician Contract as presented in the Board packet. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

15. REVIEW, CONSIDER, AND APPROVE FACILITIES COMMITTEE MEETING MINUTES FROM MAY 17, 2022

Mr. Bain noted that this meeting was held primarily to approve the Active and Terminated Lease List for Medina Healthcare System, as well as to provide updates on several ongoing hospital projects, such as the new Castroville Clinic and trimming of trees throughout campus.

MOTION

Mr. Bain made a motion to approve the Facilities Committee Meeting Minutes from May 17, 2022, as presented in the Board packet. Dr. Young seconded.

VOTE

The motion passed unanimously.

16. EXECUTIVE SESSION

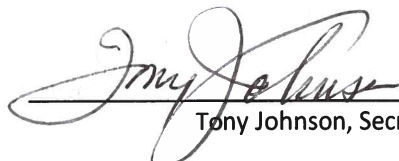
The Board of Directors of Medina Regional Hospital District did not go into Closed Session, this date of April 25, 2022.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:24 p.m.



Tim Hardt, President



Tony Johnson, Secretary