

**MINUTES
BOARD OF DIRECTORS
MEDINA COUNTY HOSPITAL DISTRICT**

June 27, 2022

TIME AND PLACE:

The Medina County Hospital District Board of Directors met in regular session on Monday, June 27, 2022 at 6:30 p.m. at the Medina Regional Hospital Boardroom, 3100 Avenue E, Hondo, Texas.

PRESENT:

Tim Hardt, President
William "Bill" Bain, Director
Judy Winkler, Director
Tony Johnson, Secretary
Dr. Carlton "Corky" E. Young, Vice President
Lori Krieger, Director

Janice Simons, Chief Executive Officer
Kevin Frosch, Chief Financial Officer
Billie Bell, Chief Nursing Officer
Marc Strode, Methodist Healthcare System
Randi Davis, Executive Administrative Assistant

ABSENT:

Zachary Windrow, MD, Director

GUESTS:

None.

**1. CALL TO ORDER
AND RECORD OF
ATTENDANCE**

Mr. Hardt called the meeting of the Medina County Hospital District Board of Directors to order at 6:34 p.m. He stated for the record that the Board of Directors has seven members with six members being present at that time and representing a quorum.

2. PUBLIC COMMENT

There were no members of the public present.

CONSENT AGENDA

**3. CONSIDER
APPROVAL OF
MINUTES**

**A. Regular session
May 23, 2022**

The Minutes from the Regular Board Meeting of May 23, 2022 were approved as presented in the Board Packet.

**4. CONSIDER
APPROVAL OF CNO
REPORT**

Ms. Bell began by announcing that Paula Coulter, Case Management for Medina Healthcare System, has put in her resignation. Lisa DuBose, the COVID Vaccine Coordinator, will be serving in the Interim term. Ms. Bell commended the emergency response across several departments following the May 25th shooting in Uvalde.

Ms. Bell announced that MHS was awarded the \$1,000 Community Empowerment Grant from Medina Electric Cooperative. These funds will be used to purchase a Sara Plus Stand Lift Machine for the Rehabilitation Department. Ms. Bell announced that, as a long-standing community partner with the San Antonio Eye Bank, Medina Regional Hospital has provided the gift of sight to 3 patients this year from 3 generous donors.

Finally, Ms. Bell announced that two Clinical Laboratory Assistants (CLA) were hired to assist in the Laboratory Department who has seen record volumes of patients within the last few months.

5. **CONSIDER APPROVAL OF RURAL HEALTH CLINICS REPORT**

Mr. Frosch reported that all three clinic locations saw volumes that were well above budget for the month. Hondo reported a loss of \$63.6K for the month, Devine reported a gain of \$36.9K, and Castroville reported a gain of \$15.0K for the month. There were a total of 4,874 clinic visits for the month of May, including telemedicine appointments, which was greater than the budgeted amount of 4,157 visits. Gross revenue was 7.4% above budget. Net revenue for the period was a \$11.7K loss, and expenses were \$13.1K below budget.

6. **CONSIDER MEDICAL STAFF REPORT**

Ms. Simons noted that hospital administration has initiated the process of looking for a new Family Practice provider for the Castroville location due to increased volumes.

MOTION

Ms. Winkler made a motion to approve the Consent Agenda. Mr. Bain seconded.

VOTE

The motion passed unanimously.

7. **CONSIDER PUBLIC CORRESPONDENCE REPORT**

Mr. Johnson presented the public correspondence report for the month of June. There were 21 total questionnaires returned from patients. There was 1 negative comment for the month, regarding the cafeteria not being open to the general public. There was also an additional Thank You card from Uvalde Memorial Hospital, as well as an email comment from a local patient who was very appreciative of the care her daughter received in the Emergency Department. Finally, Ms. Simons reported that one negative Google Review had been received.

MOTION

Mr. Bain made a motion to approve the Public Correspondence Report as presented. Dr. Young seconded.

VOTE

The motion passed unanimously.

8. **CONSIDER CHIEF EXECUTIVE OFFICER'S REPORT**

Ms. Simons provided updates on Growth within Medina Healthcare System. The new Castroville Specialty Clinic Grand Opening event on June 14th had an excellent community turnout. Many community members provided positive feedback on the beautiful new space. Ms. Simons thanked Mr. Hardt, Mr. Johnson, Mr. Bain, and Dr. Young for attending and representing the Board of Directors at that event. The buildout of the existing clinic in Castroville will begin within the next few months to accommodate the growth on the Eastern side of the county. RVK, an architectural firm, has been selected for this project.

Ms. Simons asked Ms. Krieger to provide updates on the Social Media Digital Campaign. Ms. Krieger reported that the campaign had created over 491,000 overall impressions and generated over 6,000 clicks. There were 299 interactions with Facebook ads, and 797 phone calls as a result of the ads. Ms. Krieger reviewed the top branded and non-branded keywords, as well as the top provider landing pages.

Ms. Simons reviewed several ongoing staffing updates. Ellen O'Brien, Clinic Manager for the Hondo clinic, has resigned due to an inability to secure housing in the area and a family emergency back home in Del Rio. Paula Coulter, Case Manager, has also tendered her resignation to pursue a better opportunity for her family. Landa Saathoff officially retired on June 15th. Ms. Simons thanked Mr. Johnson for being present at her retirement ceremony. Ms. Simons noted that the year to date turnover rate for the hospital is 12.7%.

Ms. Simons discussed several quality and service items from the last several weeks. She discussed an attachment regarding the Directed Payment Program overview for the CHIRP and RAPP Programs as well as the most recent HCAPHS scores. Ms. Simons reviewed the response measures as a result of the active shooter situation that occurred in Uvalde on May 25th, including a blood

drive, several prayer vigils held at the hospital chapel, and the delivery of a banner to Uvalde Memorial Hospital from MHS staff. Ms. Simons also noted that CMS has fined an Atlanta hospital system for violating price transparency laws, the first system to be fined for being out of compliance with the federal laws. Ms. Simons also noted that an introductory meeting was held with Ms. Simons and Ms. Bell to meet the new Hondo Police Chief, Justin Soza, on June 23rd. Finally, Ms. Simons stated that a fair market value had been obtained to lease the house at 601 30th Street in Hondo to the CEO for a few months, as there is currently no one else in need of the space.

Finally, Ms. Simons reviewed previous and upcoming community events. Several staff members from the Laboratory Department attended a Career Day event at La Coste Elementary School on May 20th. That same day, Medina Healthcare System hosted a luncheon to celebrate the Auxiliary volunteers who operate the hospital gift shop. Ms. Simons noted that over the last 38 years, the Auxiliary Group has donated over \$661,000 to Medina Healthcare System. The blood drive held on May 31st was a success, with 28 units of blood donated, 3 units over the goal of 25. In addition, the Medical/Surgical Department celebrated 99 days without a patient fall. Ms. Simons noted that Grace McBride, Marketing Director, is in the process of redesigning the hospital website to ensure an easier process to donating to the Medina Healthcare Fund online.

MOTION

Mr. Johnson made a motion to approve the CEO report as presented in the Board packets. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

**9. CONSIDER
FINANCIAL REPORT**

**A. Consider
approval of the
May 2022
Financial
Report**

Dr. Young asked if any of the Board members had lingering questions or concerns from the Finance Committee Meeting. There were no changes to the report presented in the board packet. Mr. Frosch answered Board questions regarding tax district and tax levy. The Medina 2021 tax rate is 0.0984, and the Medina County Hospital District tax levy is \$4,366,978. This rate is the 121st lowest out of 142 Hospital Districts in Texas. These funds help offset the cost of charity, indigent, and unpaid bad debt for the hospital. The value of unfunded care projects to be \$8,343,216 for the full fiscal year.

MOTION

Dr. Young made a motion to approve the Financial Report for May 2022 as presented during the Finance Committee meeting. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

**10. CONSIDER,
CONSIDER, AND
APPROVE BYLAWS
OF THE BOARD OF
DIRECTORS – NO
CHANGES**

Ms. Simons noted that this is an annual review of the Bylaws and there have been no changes made since the last Board approval. Ms. Simons highlighted several annual requirements that the Board complies with, such as an annual review of the Conflict-of-Interest Policy and the current active lease list.

MOTION

Ms. Winkler made a motion to approve the Board of Director Bylaws as presented in the Board packet. Ms. Krieger seconded.

VOTE

The motion passed unanimously.

11. REVIEW, CONSIDER, AND APPROVE MEDINA HEALTHCARE SYSTEM INVESTMENT PLAN – ANNUAL REVIEW, NO CHANGES

Mr. Frosch stated this is an annual review of the Investment Plan, with no changes from the policy presented last year. Dr. Young asked about different options for investment and what the industry standard was. Mr. Frosch noted that administration can look at other options if that was something the Board was interested in.

MOTION

Mr. Bain made a motion to approve the Medina Healthcare System Investment Plan as presented in the Board packet. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

12. REVIEW, CONSIDER, AND APPROVE PUBLIC FUNDS INVESTMENT POLICY AND RESOLUTION – ANNUAL REVIEW, NO CHANGES

Mr. Frosch noted that this is an annual review of the Public Funds Investment Policy. No changes have been made since the policy was presented to the Board last year.

MOTION

Ms. Winkler made a motion to approve the Public Funds Investment Policy and Resolution as presented in the Board packet. Dr. Young seconded.

VOTE

The motion passed unanimously.

13. REVIEW, CONSIDER, AND APPROVE MEDINA REGIONAL HOSPITAL AS A LEVEL IV TRAUMA CENTER AND BASIC TRAUMA FACILITY

Ms. Bell outlined the necessary qualifications for a Level IV Trauma Center, including but not limited to a physician on staff 24/7, certain equipment, a Trauma Director, a Trauma Coordinator, quarterly meetings, continued education, and a state survey conducted every 3 years. Ms. Simons noted that this is quite the accomplishment for rural hospitals.

MOTION

Mr. Bain made a motion to Medina Regional Hospital as a Level IV Trauma Center and Basic Trauma Facility as presented in the Board packet. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

14. DISCUSSION OF TORCH CLINICALLY INTEGRATED NETWORK (CIN) UPDATES

Mr. Frosch and Ms. Simons reviewed the latest updates to the TORCH Clinically Integrated Network (CIN) Agreement. The network, which started off as 9 rural hospitals, is now made up of 14 participating facilities. The network, with the help of Jim McCoy acting as the lead negotiator, was able to come to a recent agreement with United Healthcare. A meeting is being held on June 29th in Fort Worth and Mr. Frosch will be in attendance. Ms. Simons serves on the Board of Managers and Dr. Dawn Mayo represents MHS as a Committee Member.

MOTION

There was no action taken on this item.

15. EXECUTIVE SESSION

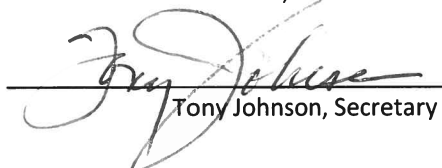
The Board of Directors of Medina Regional Hospital District did not go into Closed Session, this date of June 27, 2022.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:31 p.m.



Tim Hardt, President



Tony Johnson, Secretary