

**MINUTES
BOARD OF DIRECTORS
MEDINA COUNTY HOSPITAL DISTRICT**

June 26, 2023

TIME AND PLACE: The Medina County Hospital District Board of Directors met in regular session on Monday, June 26, 2023, at 6:31 p.m. at the Medina Regional Hospital Boardroom, 3100 Avenue E, Hondo, Texas.

PRESENT: Tim Hardt, President
Tony Johnson, Secretary
Dr. Carlton “Corky” E. Young, Vice President
William “Bill” Bain, Director
Lori Krieger, Director
Judy Winkler, Director
Zachary Windrow, MD, Director

Billie Bell, Chief Executive Officer
Kevin Frosch, Chief Financial Officer
Rebecca Deen, Chief Nursing Officer
Marc Strode, Methodist Healthcare System
Randi Davis, Executive Administrative Assistant
Louisa Cuellar, Executive Assistant

ABSENT: None

GUEST: Ashley Lowe, Vice President of Clinic Operations
Eli Lainhart, I.T. Director
Heather Johnston, Director of Human Resources
Sylvia Lopez, Director of Imaging Services

1. **CALL TO ORDER
AND RECORD OF
ATTENDANCE** Mr. Hardt called the meeting of the Medina County Hospital District Board of Directors to order at 6:31 p.m. He stated for the record that the Board of Directors has seven members with seven members being present at that time and representing a quorum.

2. **PUBLIC COMMENT** There were no members of the public present.

3. **INTRODUCTION OF
HEATHER
JOHNSTON, MEDINA
HEALTHCARE
SYSTEM DIRECTOR
OF HUMAN
RESOURCES** Heather Johnston, Director of Human Resources, introduced herself to the Board of Directors and provided a brief background on her career and family.

**BOARD EDUCATION
– ONBOARD DEMO** MHS I.T. Director, Eli Lainhart, presented OnBoard demo for Board consideration and approval.

CONSENT AGENDA

4. **CONSIDER APPROVAL OF MINUTES**
A. **Regular Session**
May 22, 2023
- The Minutes from the Board Meeting of May 22, 2023, were approved as presented in the Board Packet.
5. **CONSIDER APPROVAL OF CNO REPORT**
- Ms. Deen introduced herself to the Board of Directors and provided a brief background about herself and her career and passion for Rural Healthcare.
- Ms. Deen reported that Medina Healthcare System provides professional development and tuition reimbursement for nurses that are interested in continuing their education; at this time, we have Kacie Dupont and Amanda Zavala that are seeking higher education. Ms. Deen reported that ED admissions are up, and lab revenues are up 28% from May 2022. Ms. Deen noted that the clinical departments are working through the Meditech transition and are making significant progress. Ms. Deen expressed that she was excited and proud to report that the hospital employees donated 39 units of blood, that saved over 100 lives, during Hospital Week.
6. **CONSIDER CALL CENTER STATUS REPORT**
- Ms. Lowe reported on the Call Center status. Ms. Lowe informed the Board the Call Center Director resigned in March, at the start of the Meditech transition. She reported the clinic received over 1,000 calls today (Monday) with the average Monday call volume being 1,300. On Fridays, the clinic receives an average of 700 calls. The call center has a 74% response time. Ms. Lowe reported she is down to seven schedulers and has not been able to fill open positions. She is hoping when the new director starts, in mid-July, she will be able to fill the positions and provide support to the current staff.
7. **CONSIDER APPROVAL OF RURAL HEALTH CLINICS REPORT**
- Mr. Frosch mentioned that future Rural Health Clinic reports will focus on volume only. He reported good volume and revenues at all clinics for the month of May.
8. **CONSIDER MEDICAL STAFF REPORT**
- Dr. Windrow provided an overview of perinatal outcomes. He mentioned that a mid-level practitioner will be out for several months.
9. **CONSIDER PUBLIC CORRESPONDENCE REPORT**
- Mr. Johnson presented the public correspondence report for the month of June. There were 18 total questionnaires returned from patients after receiving care at MHS. There were 0 negative comments for the month. Many of the comments praised outpatient departments such as Physical Therapy and Outpatient Surgery.

MOTION

Ms. Winkler made a motion to approve the Consent Agenda. Dr. Young seconded.

VOTE

The motion passed unanimously.

10. **REVIEW, CONSIDER, AND APPROVE RESOLUTION TO UPGRADE THE EXISTING MAGNETIC RESONANCE IMAGING MACHINE**
- Ms. Lopez presented an overview of the GE 1.5 Sigma with a larger, 70 cm bore. Ms. Lopez mentioned that the new machine will increase the weight limit from 300 to 500 pounds and decrease scanning time, thus reducing patient time in the machine. The enhanced scanning capabilities will allow the hospital to provide state of the art imaging quality. With the current machine approximately 5 scans are performed daily. The new machine will be able to perform 10-15 scans per day. Ms. Lopez noted that the new machine will also help with claustrophobic

**IN THE TOTAL
AMOUNT OF
\$1,198,990.08**

patients because it has a wider bore. Ms. Lopez mentioned that the conversion will start around August/September and will take about 2-3 months to complete. Ms. Lopez noted that a mobile unit will be used in the interim.

MOTION

Mr. Bain made a motion to approve the resolution to upgrade the existing Magnetic Resonance Imaging Machine in the total amount of \$1,198,990.08 as presented in the Board packet. Mr. Bain seconded.

VOTE

The motion passed unanimously.

**11. CONSIDER CHIEF
EXECUTIVE
OFFICER'S REPORT**

Ms. Bell informed the Board that a Strategic Planning Session will be scheduled for September with John Henderson, President and CEO of TORCH. Ms. Bell reported that the Call Center Director will be here in mid-July. Ronda Cote has taken on the role of Clinic Manager at the Castroville Clinic in addition to her Clinical Informatics Educator responsibilities. Ms. Bell mentioned Town Halls will begin tomorrow. Ms. Bell reported that recruitment is ongoing for a Family Practice/OB physician. She informed the Board that OB is struggling to hire full time registered nurses and has mostly agency nurses covering the floor. Ms. Bell will be attending the CMS Stakeholders meetings. Ms. Bell provided a legislative recap and reminded the Board the THT/TORCH conference will be July 21-22, 2023. She informed the Board that the hospital cafeteria will be opening to the public July 5th.

MOTION

Mr. Johnson made a motion to approve the CEO report as presented in the Board packets. Dr. Windrow seconded.

VOTE

The motion passed unanimously.

**12. CONSIDER
FINANCIAL REPORT**

**A. Consider
approval of the
May 2023
Financial
Report**

Dr. Young asked if any of the Board members had lingering questions or concerns from the Finance Committee Meeting. There were no changes to the finance report presented by Mr. Frosch.

MOTION

Dr. Young made a motion to approve the Financial Report for May 2023 as presented during the Finance Committee meeting. Mr. Bain seconded.

VOTE

The motion passed unanimously.

**13. REVIEW, CONSIDER,
AND APPROVE
BYLAWS OF THE
BOARD OF
DIRECTORS**

Ms. Bell noted that this is an annual review of the Bylaws, and no changes were made since the last Board approval.

MOTION

Ms. Winkler made a motion to approve the Bylaws of the Board of Directors as presented in the Board packet. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

**14. REVIEW, CONSIDER,
AND APPROVE
RESOLUTION**

Ms. Bell reported the hospital is due for a trauma state survey and re-designation in early 2024. Ms. Bell outlined the necessary qualifications for a Level IV Trauma Center, including but not limited to a physician on staff 24/7, certain equipment, a Trauma Director, a Trauma Coordinator,

**APPROVING MEDINA
REGIONAL HOSPITAL
AS A LEVEL IV
TRAUMA CENTER
AND BASIC TRAUMA
FACILITY**

quarterly meetings, and continued education.

MOTION

Ms. Winkler made a motion to approve Medina Regional Hospital as a Level IV Trauma Center and Basic Trauma Facility as presented in the Board packet. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

**15. REVIEW, CONSIDER,
AND APPROVE
RESOLUTION TO
APPROVE THE
CAPITAL
PURCHASING
POWER OF BILLIE
BELL, CHIEF
EXECUTIVE OFFICER
FOR MEDINA
HEALTHCARE
SYSTEM, UP TO
\$50,000**

The Board reviewed and considered approving the capital purchasing power of Billie Bell, Chief Executive Officer, for Medina Healthcare System, up to \$50,000.

MOTION

Mr. Johnson made a motion to approve the capital purchasing power of Billie Bell, Chief Executive Officer, for Medina Healthcare System, up to \$50,000. Dr. Young seconded.

VOTE

The motion passed unanimously.

**16. REVIEW, CONSIDER,
AND APPROVE
PURCHASE AND
SERVICE
AGREEMENT FOR
MULTIFUNCTION
PRINTER/COPIERS**

Mr. Frosch reported to the Board that the copier agreement is up for renewal. I.T. Director, Eli Lainhart, researched three vendors, with the current vendor being the lowest; but also has the lowest approval rating from the I.T. staff due to the poor customer service provided. Mr. Frosch stated we can save \$30,000 to purchase versus leasing but lose flexibility to exchange.

MOTION

Dr. Young made a motion to approve the purchase of multifunction printers/copiers not to exceed \$125,000.00. Ms. Krieger seconded.

VOTE

The motion passed unanimously.

17. EXECUTIVE SESSION

The Board of Directors of Medina Regional Hospital District did not go into Closed Session, this date of June 26, 2023.

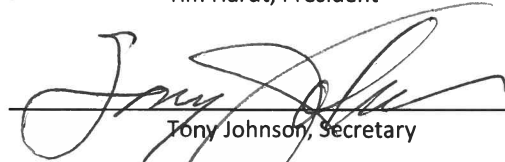
**18. CONSIDER ANY
NECESSARY ACTION
FROM EXECUTIVE
SESSION INCLUDING
APPROVAL OF THE
CREDENTIALING
COMMITTEES
APPOINTMENTS/
REAPPOINTMENTS
MADE BY THE
MEDICAL STAFF**

19. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m.



Tim Hardt, President



Tony Johnson, Secretary