

**MINUTES  
BOARD OF DIRECTORS  
MEDINA COUNTY HOSPITAL DISTRICT**

September 23, 2019

**TIME AND PLACE:**

The Medina County Hospital District Board of Directors met in regular session on Monday, September 23, 2019 at 6:30 p.m. at the Medina Regional Hospital Boardroom, 3100 Ave. E, Hondo, Texas.

**PRESENT:**

Steve Hackebeil, President  
Tim Hardt, Vice President  
Tony Johnson, Secretary  
Dr. Carlton "Corky" E. Young, Director  
Judy Winkler, Director  
William "Bill" Bain, Director  
Geoff Crabtree, Methodist Healthcare System

Janice Simons, Chief Executive Officer  
Kevin Frosch, Chief Financial Officer  
Billie Bell, Chief Nursing Officer  
Stacie Hall, Recording Secretary

**ABSENT:**

Zachary Windrow, MD, Director

**GUESTS:**

Deborah Daniels, House Supervisor

**1. CALL TO ORDER  
AND RECORD OF  
ATTENDANCE**

Mr. Hackebeil called the meeting of the Medina County Hospital District Board of Directors to order at 6:40 p.m. He stated for the record that the Board of Directors has seven members with seven members being present at that time and representing a quorum.

**2. PUBLIC COMMENT**

None.

**OTHER BUSINESS**

Mr. Hackebeil introduced Deborah Daniels, House Supervisor. Ms. Bell stated that Ms. Daniels RN, has accepted the new House Supervisor position, effective September 29, 2019. Ms. Bell explained that in this role, Ms. Daniels will provide administrative support to night and weekend staff, support patient care operations and serve as back-up during patient care emergencies. Ms. Bell said that Ms. Daniels will work five 8-hour shifts (10 pm-6 am) and most weekends. Ms. Bell stated that Ms. Daniels has twenty years of clinical experience, including ICU, ED, Medical/Surgery and House Supervisor roles. Ms. Bell explained that Ms. Daniels will complete an OB orientation including OB shadowing at Methodist hospitals prior to moving into the role full-time. Mr. Hackebeil thanked Ms. Daniels for coming in and introducing herself to the Board of Directors. Ms. Simons stated that on behalf of administration, we are so glad to have Deborah join our team.

**3. REVIEW AND  
APPROVE  
RESOLUTION TO  
ADOPT TAX RATE  
FOR MEDINA  
COUNTY HOSPITAL  
DISTRICT FY 2019-**

**MOTION**

Mr. Bain made a motion to adopt the Tax Rate of 0.10/\$100. This represented an increase above the prior year tax rate of 0.0645/\$100. Ms. Winkler seconded.

**VOTE**

The motion passed unanimously with six votes in favor: Mr. Hackebeil, Mr. Hardt, Mr. Johnson, Mr. Bain, Dr. Young, and Ms. Winkler; there were no votes opposed. Dr. Zach Windrow was

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absent and did not vote.

4. **CONSENT AGENDA**  
**Consider Approval of Minutes**  
A. **Special session of September 16, 2019**

The Minutes from the Special Session of September 16, 2019, were approved as presented in the packet.
5. **Consider Approval of CNO Report**

There were no changes to the CNO report presented in the board packet.
6. **Consider Approval of Rural Health Clinics Report**

There were no other changes to the Rural Health Clinics report presented in the board packet.
7. **Consider Medical Staff Report**

None.

MOTION

Mr. Johnson made a motion to approve the Consent Agenda. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

8. **CONSIDER PUBLIC CORRESPONDENCE REPORT**

Mr. Johnson provided a report in the Board packet on the public correspondence. Mr. Johnson stated that 36 questionnaires were returned with 2 negative comments. Mr. Johnson stated that one of the negative comments was in regards to a mattress which had "humps in the middle". Mr. Johnson stated that new furniture is on the capital equipment list.

MOTION

Dr. Young made a motion to approve the Public Correspondence Report as presented. Mr. Hardt seconded.

VOTE

The motion passed unanimously.

9. **CONSIDER CHIEF EXECUTIVE OFFICER'S REPORT**

Ms. Simons said that Hondo Build-Out construction is moving along with floor leveling in preparation for floor tile, interior painting, and lobby ceiling installation. Ms. Simons stated that she has been given a completion date of October 31, 2019.

Ms. Simons stated that Castroville Specialty Clinic is currently on schedule.

Ms. Simons said that the Devine Newspaper article on the Devine Clinic refresh by TORCH was published last week and a copy was passed around for Board of Directors to review.

Ms. Simons stated that Carrie Lyssy, Marketing Director has included the Community Report to showcase all of the events that she, along with many of our employees has attended throughout the month of August and September. Mr Hackebeil responded that there are a

number of events that will happen in these next few weeks of September.

There were no changes to the CEO report presented in the board packet. A copy of the CEO report is attached hereto and made a part hereof.

MOTION

Ms. Winkler made a motion to approve the CEO report as presented. Mr. Bain seconded.

VOTE

The motion passed unanimously.

**10. CONSIDER  
FINANCIAL REPORT**

Dr. Young asked the Board of Directors to review the summary report Kevin has provided for the month of August and please ask Mr. Frosch if you have questions. Dr. Young stated that despite volumes being down August was still a solid month.

There were no changes to the report presented in the board packet.

Dr. Young made a motion to approve the Finance Committee Minutes of August 26, 2019 as presented in the packet. Mr. Hardt seconded.

VOTE

The motion passed unanimously.

**11. REVIEW, CONSIDER  
AND APPROVE  
EMTALA POLICIES**

Ms. Bell stated that there was no content change to the policies, but a duplicate form was omitted.

MOTION

Mr. Bain made a motion to Approve the EMTALA Policies as presented. Dr. Young seconded.

VOTE

The motion passed unanimously.

**12. CONSIDER AND  
APPROVE THE  
ENGAGEMENT OF  
BKD TO COMPLETE  
AUDIT AND COST  
REPORT FOR FY 2020**

MOTION

Dr. Young made a motion to approve the Engagement of BKD to Complete the Audit and Cost Reports. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

**13. REVIEW, CONSIDER  
AND APPROVE  
CERTIFICATE OF  
RESOLUTION FOR  
THE AMENDED  
MEDINA COUNTY  
HOSPITAL DISTRICT  
ANNUAL BUDGET  
FOR FY 2020**

Ms. Simons stated that Jack Welsh, Chief Accounting Officer at Methodist recommended that net income be adjusted and EBIDA increased by \$350,000.

MOTION

Mr. Hardt made a motion to approve the Certificate of Resolution for the Amended Medina County Hospital District Annual Budget for FY 2020 as presented. Mr. Johnson seconded.

VOTE

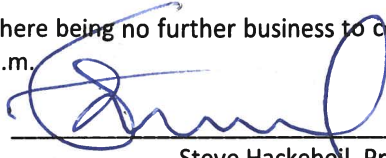
The motion passed unanimously.

**14. EXECUTIVE SESSION**

The Board of Directors of Medina Regional Hospital District did not go into Closed Session, this date of September 23, 2019.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:06 p.m.



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Steve Hackebell, President



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Tony Johnson, Secretary