

**MINUTES
BOARD OF DIRECTORS
MEDINA COUNTY HOSPITAL DISTRICT**

October 28, 2019

TIME AND PLACE: The Medina County Hospital District Board of Directors met in regular session on Monday, October 28, 2019 at 6:30 p.m. at the Medina Regional Hospital Boardroom, 3100 Ave. E, Hondo, Texas.

PRESENT: Steve Hackebeit, President
Tim Hardt, Vice President
Tony Johnson, Secretary
Judy Winkler, Director
William "Bill" Bain, Director

Janice Simons, Chief Executive Officer
Kevin Frosch, Chief Financial Officer
Billie Bell, Chief Nursing Officer
Stacie Hall, Recording Secretary

ABSENT: Zachary Windrow, MD, Director
Geoff Crabtree, Methodist Healthcare System
Dr. Carlton "Corky" E. Young, Director

GUESTS: James Bittle, IT Director

1. **CALL TO ORDER
AND RECORD OF
ATTENDANCE** Mr. Hackebeit called the meeting of the Medina County Hospital District Board of Directors to order at 6:30 p.m. He stated for the record that the Board of Directors has seven members with five members being present at that time and representing a quorum.
2. **PUBLIC COMMENT** None.
3. **BOARD EDUCATION
CYBER SECURITY** Mr. Hackebeit introduced James Bittle, IT Director. Mr. Bittle presented a Cyber Security PowerPoint.
A copy of the Cyber Security presentation is attached hereto and made a part hereof.
4. **CONSENT AGENDA
Consider Approval of
Minutes** The Minutes from the Regular Session of September 23, 2019, were approved as presented in the packet.
**A. Regular session
of September
23, 2019**
5. **Consider Approval of
CNO Report** There were no changes to the CNO report presented in the board packet.
6. **Consider Approval of
Rural Health Clinics
Report** There were no other changes to the Rural Health Clinics report presented in the board packet.

7. Consider Medical Staff Report

None.

MOTION

Mrs. Winkler made a motion to approve the Consent Agenda. Mr. Hardt seconded.

VOTE

The motion passed unanimously.

8. CONSIDER PUBLIC CORRESPONDENCE REPORT

Mr. Johnson provided a report in the Board packet on the public correspondence. Mr. Johnson stated that 29 questionnaires were returned with 2 negative comments. Mr. Johnson stated that one of the negative comments was in regards to wait times in the medical clinic. Mr. Johnson stated that staff has been reminded to keep waiting patients informed as to why there is a delay. Ms. Simons responded that a Nurse Practitioner will be joining the clinic staff in December and will allow patients to be seen by more providers lessening the wait time.

MOTION

Mr. Johnson made a motion to approve the Public Correspondence Report as presented. Mr. Bain seconded.

VOTE

The motion passed unanimously.

9. CONSIDER CHIEF EXECUTIVE OFFICER'S REPORT

Ms. Simons said that Hondo Build-Out construction is moving along with interior painting almost complete, lighting 85% complete, exterior stucco 70% complete, and parking lot preparations have begun.

Ms. Simons stated that Castroville Specialty Clinic is currently on schedule to be completed in last quarter of 2019.

Ms. Simons thanked the Board of Directors for attending Town Hall meetings in October. Ms. Simons stated that the employees enjoy seeing the Board of Directors at these events and 207 employees attended a Town Hall session.

Ms. Simons stated that two employees have announced their retirement; Diane Meyer, Speech Therapist, and Kerry Porter, Emergency Department RN who has been with Medina Healthcare System for 36 years.

Ms. Simons said that for the 3rd year in a row, Medina Healthcare System was named as a "Top Workplace" by the San Antonio Express News and there will be a celebration on Thursday, October 31st at 2:30 PM in the Café. Ms. Simons extended an invitation to the Board of Directors.

Ms. Simons announced that the QIPP (quality improvement) program for the nursing home facilities has evolved and a component two has been added with 3 metrics within the requirement. Ms. Simons stated that the nursing homes must meet these indicators to receive payment which involves adding staff or having an RN available by means of telehealth. Ms. Simons said that Medina Healthcare System has been asked by REGENCY to "split this cost", and would result in an expense of approximately \$7200/year, netting over \$30,000.

Ms. Simons stated that Betsy Egan, Rural Navigator provided a September Swingbed Report in which a copy has been attached to the CEO report for Board of Directors to review. Mr.

Hackebell inquired about the cities of Bandera and Pipe Creek, "We should research some ideas for marketing our Swingbed program in that area".

Ms. Simons announced that on Thursday, November 21, 2019 there will be a Thanksgiving luncheon held in the hospital Boardroom from 11 a.m. to 1 p.m. for all employees. Ms. Simons extended an invitation to the Board of Directors.

There were no changes to the CEO report presented in the board packet. A copy of the CEO report is attached hereto and made a part hereof.

MOTION

Mr. Hardt made a motion to approve the CEO report as presented. Mrs. Winkler seconded.

VOTE

The motion passed unanimously.

**10. CONSIDER
FINANCIAL REPORT**

Mr. Johnson asked the Board of Directors to review the summary report Kevin has provided for the month of September and please ask Mr. Frosch if you have questions. Mr. Hackebell stated that the Finance Department is doing fantastic work on the budget.

There were no changes to the report presented in the board packet.

Mr. Hardt made a motion to approve the Finance Committee Minutes of September 23, 2019 as presented in the packet. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

**11. REVIEW, CONSIDER
AND APPROVE
RESOLUTION TO
EXTEND
DEPOSITORY
CONTRACT FOR
TWO YEARS WITH
HONDO NATIONAL
BANK**

MOTION

Mr. Bain made a motion to Approve the Resolution to Extend Depository Contract for Two Years with Hondo National Bank. Mrs. Winkler seconded.

VOTE

The motion passed unanimously.

**12. REVIEW, CONSIDER
AND APPROVE
FACILITIES
COMMITTEE REPORT**

Mr. Hardt stated that Ms. Simons and Mr. Terrill, Plant Operations Director informed and updated the Facilities Committee on the current construction projects and the hospital guest house. Ms. Simons said that the Hospital owned vacant house at 605 30th street will be utilized as sleeping quarters currently for C.R.N.A's.

MOTION

Mr. Hardt made a motion to approve the Facilities Committee Report. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

**13. REVIEW, CONSIDER
AND APPROVE
MEDINA
HEALTHCARE
SYSTEM
PERFORMANCE
IMPROVEMENT
PLAN FY 2019
EVALUATION**

MOTION

Mrs. Winkler made a motion to approve the Medina Healthcare System Performance Improvement Plan FY 2019 Evaluation as presented. Mr. Bain seconded.

VOTE

The motion passed unanimously.

**14. REVIEW, CONSIDER
AND APPROVE
MEDINA
HEALTHCARE
SYSTEM
PERFORMANCE
IMPROVEMENT
PLAN FY 2020**

MOTION

Mr. Hardt made a motion to approve the Medina Healthcare System Performance Improvement Plan FY 2020 as presented. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

**15. CONSIDER AND
APPROVE OB
REGISTERED NURSE
MEDICAL
SCREENING EXAMS**

MOTION

Mr. Hardt made a motion to approve the OB Registered Nurse Medical Screening Exams as presented. Mr. Johnson seconded.

VOTE

The motion passed unanimously

**16. REVIEW, CONSIDER
AND APPROVE
BOARD OF
DIRECTORS EXPENSE
REPORTS FOR Q3**

MOTION

Mr. Hardt made a motion to approve the Board of Directors Expense Reports for Q3 as presented. Mr. Johnson seconded.

VOTE

The motion passed unanimously

**17. REVIEW, CONSIDER
AND APPROVE
PROPOSAL TO
REWORK EXISTING
UNDERGROUND
CHILL WATER PIPING
IN CHILLER YARD**

MOTION

Mr. Johnson made a motion to approve the Proposal to Rework Existing Underground Chill Water Piping in Chiller Yard. Mrs. Winkler seconded.

VOTE

The motion passed unanimously

18. EXECUTIVE SESSION

The Board of Directors of Medina Regional Hospital District went into Closed Session at 7:18 p.m., this date of October 28, 2019. The Closed Session is being held pursuant to Section 551.075 of Texas Government Code, Credentialing Committees' Appointments/Reappointments.

PHYSICIAN CHART REVIEW-551.075
LEGAL MATTERS/LITIGATION MATTERS 551.071.

The Board of Directors of Medina Regional Hospital District now adjourns its Closed Session at 7:25 p.m., and returned to Open Session at 7:26 pm.

Upon returning to regular session at 7:26 p.m., the Board took the following action.

MOTION

Mrs. Winkler made a motion to approve the Credentialing Committees' Appointments/Reappointments made by the Medical Staff. Mr. Bain seconded. Please see attached document for approved list.

VOTE

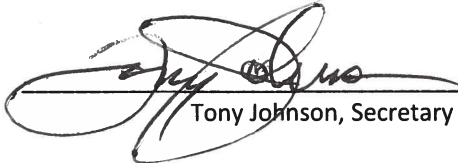
The motion passed unanimously

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m.



Steve Hackebeit, President



Tony Johnson, Secretary

