

**MINUTES
BOARD OF DIRECTORS
MEDINA COUNTY HOSPITAL DISTRICT**

May 18, 2020

TIME AND PLACE:

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting was conducted by telephone call. A quorum of the board participated by Go To Meeting or phone call in accordance with the provisions of Sections 551.125 of the Texas Government Code that have not been suspended by order of the governor. Members of the public were able to access the meeting by joining from their computer, tablet or smartphone by accessing <https://global.gotomeeting.com/join/506137085> or by calling phone number (786) 535-3211, and using access code 506-137-085.

The Medina County Hospital District Board of Directors met in regular session on Monday, May 18, 2020 at 6:00 p.m.

PRESENT:

Tim Hardt, President
Dr. Carlton "Corky" E. Young, Vice President
Tony Johnson, Secretary
William "Bill" Bain, Director
Judy Winkler, Director
Zachary Windrow, MD, Director
Lori Krieger, Director

Janice Simons, Chief Executive Officer
Kevin Frosch, Chief Financial Officer
Billie Bell, Chief Nursing Officer
Geoff Crabtree, Methodist Healthcare System
Stacie Hall, Recording Secretary

ABSENT:

GUESTS:

1. **CALL TO ORDER
AND RECORD OF
ATTENDANCE** Mr. Hardt called the meeting of the Medina County Hospital District Board of Directors to order at 6:05 p.m. He stated for the record that the Board of Directors has seven members with seven members being present at that time and representing a quorum.
2. **PUBLIC COMMENT** There were no members of the public present.
3. **CONSENT AGENDA
Consider Approval of
Minutes**
 - A. **Regular session
of April 27, 2020**The Minutes from the Regular Session of April 27, 2020 were approved as presented in the packet.
4. **Consider Approval of
CNO Report** Ms. Bell stated that Medina Healthcare System is actively recruiting an Infection Prevention RN due to Peg Nester, who has served as the Infection Prevention nurse for the last 12 years, is scheduled to retire in June. Ms. Bell said that there has been limited growth in hospital clinical care volumes as a result of COVID-19; however, volumes in lab and imaging are slowly rebounding.

There were no changes to the CNO report presented in the board packet.

5. **Consider Approval of Rural Health Clinics Report** Ms. Simons stated telemedicine has helped the rural health clinics and the numbers should improve for May.

There were no other changes to the Rural Health Clinics report presented in the board packet.

6. **Consider Medical Staff Report** Dr. Windrow stated that providers now have more options to assist vulnerable patients with the use of telemedicine. Dr. Windrow stated that clinics have been busier in the last few weeks. Mr. Hardt asked if there is an infection report. Dr. Windrow stated that the key is to not have patients so sick that they need to be admitted to the hospital. Dr. Windrow explained that there are more COVID 19 tests available so more patients are being tested which will cause the number of positive tests to increase. Dr. Windrow said that there were a number of patients tested, but very few positive results.

MOTION

Dr. Young made a motion to approve the Consent Agenda. Dr. Windrow seconded.

VOTE

The motion passed unanimously.

7. **CONSIDER PUBLIC CORRESPONDENCE REPORT** Mr. Johnson provided a report in the Board packet on the public correspondence. Mr. Johnson stated that there were only 6 questionnaires returned after receiving care at Medina Healthcare System. Mr. Johnson said there were no negative comments concerning the care the patients received.

MOTION

Dr. Young made a motion to approve the Public Correspondence Report as presented. Mr. Bain seconded.

VOTE

The motion passed unanimously.

8. **CONSIDER CHIEF EXECUTIVE OFFICER'S REPORT** Ms. Simons stated that COVID 19 testing has taken place over the last three weekends in Devine, Castroville and Hondo. Ms. Simons said that every staff member and patient in the nursing homes must be tested for COVID 19.

Ms. Simons said that telemedicine services began in March and more than 1,000 patients have used this service to meet with their physician.

Ms. Simons said that a document labeled "Legal Corner – What can businesses do to maximize Paycheck Protection Program loan forgiveness" is located in the Board packet. Ms. Simons asked that the Board of Directors review this document so the topic can be discussed at the June Board meeting.

Ms. Simons said that Medina Healthcare System presented their first Daisy Award to Labor and Delivery RN, Paula McBeth. Ms. Simons explained that Paula has worked with Medina Healthcare System for over twenty-six years.

Ms. Simons said that with the approval of House Bill 3834, all employees and elected officials are required to complete education concerning cybersecurity. Ms. Simons stated that to date over 200 employees have completed the course which is due June 10, 2020.

Ms. Simons said that the former Speech Pathologist retired and Medina Healthcare System has hired a new Speech Pathologist who will begin in June. Ms. Simons stated that every swingbed patient sees the Speech Pathologist so this is a vital service for our patients.

Ms. Simons explained that there is a Determination of Status as Non-profit Organization document in the Board packet for the Board of Directors to review and approve. Ms. Simons stated that this document was reviewed by Mr. Kevin Reed, Attorney.

There were no changes to the CEO report presented in the board packet.

MOTION

Mr. Bain made a motion to approve the CEO report as presented. Dr. Windrow seconded.

VOTE

The motion passed unanimously.

9. CONSIDER
FINANCIAL REPORT

Dr. Young stated that the April financials reveal a stronger month than he anticipated and if Directors had questions, please address Mr. Frosch at this time.

MOTION

Dr. Young made a motion to approve the Financial Report for April 2020, as presented in the board packet. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

10. REVIEW, CONSIDER
AND APPROVE
BYLAWS OF THE
BOARD OF
DIRECTORS

Ms. Winkler stated that there were only minor changes made to the Medina County Hospital District Board of Directors Bylaws. Ms. Winkler explained that there were some formatting that was corrected to make the document easier to read. Ms. Winkler stated Medina Specialty Clinic was added Article 1.2, Notice of meeting was edited in Article 2.8, and approval date was edited to May 18, 2020.

There were no changes to the Bylaws of the Medina County Hospital District's Board of Directors as presented in the board packet.

MOTION

Ms. Winkler made a motion to approve the Bylaws of the Medina County Hospital District's Board of Directors as presented in the board packet. Ms. Krieger seconded.

VOTE

The motion passed unanimously.

11. REVIEW, CONSIDER
AND APPROVE MED
STAFF BYLAWS

There were no changes to the Medina County Hospital District's Med Staff Bylaws as presented in the board packet.

MOTION

Mr. Bain made a motion to approve the Medina County Hospital District's Med Staff Bylaws as presented in the board packet. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

12. REVIEW, CONSIDER
AND APPROVE MED

Ms. Bell stated that the only changes made to the Medina County Hospital District's Med Staff Rules and Regulations was a sentence was added in regards to quality and a clarification that

STAFF RULES AND REGULATIONS

Nurse Practitioners are allowed to perform wound care or outpatient procedures in the hospital setting.

There were no changes to the Medina County Hospital District's Med Staff Rules and Regulations as presented in the board packet.

MOTION

Dr. Young made a motion to approve the Medina County Hospital District's Med Staff Rules and Regulations as presented in the board packet. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

13. REVIEW, CONSIDER AND APPROVE COMPLIANCE ADVISORY COMMITTEE'S QUARTERLY REPORT, Q1

There were no changes to the Compliance Advisory Committee's Quarterly Report, Q1 as presented in the board packet.

MOTION

Mr. Bain made a motion to approve Compliance Advisory Committee's Quarterly Report, Q1 as presented in the board packet. Ms. Winkler seconded.

VOTE

The motion passed unanimously.

14. DISCUSS ELECTION CALENDAR

Ms. Simons stated that the following Directors will be up for election in November 2020; Mr. Tony Johnson, Dr. Carlton Young, Dr. Zachary Windrow and Ms. Judy Winkler. Ms. Simons stated that the election calendar is a timeline so important dates are not missed.

15. REVIEW, CONSIDER AND APPROVE RESOLUTION FOR CARES ACT AND PAYCHECK PROTECTION PROGRAM

Ms. Simons stated the payroll protection program is another avenue for small businesses to apply for small business administration loans during the coronavirus outbreak. Ms. Simons asked the Board of Directors to review the resolution that pertains to the CARES Act and Paycheck Protection Program. Ms. Simons asked that this agenda item be tabled for the June meeting so the Board of Directors will have time to review the resolution prior to discussing.

16. EXECUTIVE SESSION

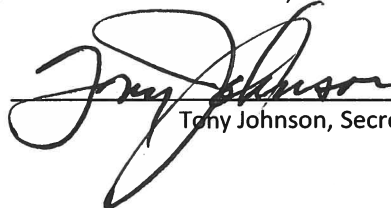
The Board of Directors of Medina Regional Hospital District did not go into Closed Session, this date of May 18, 2020.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:38 p.m.



Tim Hardt, President



Tony Johnson, Secretary