

**MINUTES  
BOARD OF DIRECTORS  
MEDINA COUNTY HOSPITAL DISTRICT**

September 28, 2020

**TIME AND PLACE:**

**THIS MEETING WILL BE HELD VIRTUALLY DUE TO GOVERNOR'S Proclamation 41-3746.** At least a quorum of the board will be participating in accordance with the provisions of Sections 551.125 of the Texas Government Code that have not been suspended by order of the governor. Any person may join the meeting via GoToMeeting: <https://global.gotomeeting.com/join/319053293> Access Code: 319-053-293 or by phone by calling: (224) 501-3412, Access Code: 319-053-293.

**PRESENT:**

Tim Hardt, President  
Dr. Carlton "Corky" E. Young, Vice President  
Tony Johnson, Secretary  
William "Bill" Bain, Director  
Lori Krieger, Director  
Zachary Windrow, MD, Director  
Judy Winkler, Director

Janice Simons, Chief Executive Officer  
Kevin Frosch, Chief Financial Officer  
Billie Bell, Chief Nursing Officer  
Geoff Crabtree, Methodist Healthcare System  
Louisa Cuellar, Recording Secretary  
Randi Davis, Executive Assistant

**ABSENT:**

**GUESTS:**

None.

1. **CALL TO ORDER  
AND RECORD OF  
ATTENDANCE** Mr. Hardt called the meeting of the Medina County Hospital District Board of Directors to order at 6:00 p.m. He stated for the record that the Board of Directors has seven members with six members being present at that time and representing a quorum. Dr. Zachary Windrow joined the meeting at 6:15 p.m.
  
2. **PUBLIC COMMENT** None.
  
3. **CONSENT AGENDA** The Minutes from the Special Session of September 28, 2020 were approved as presented in the packet.  
**Consider Approval of Minutes**  
A. **Special session of September 14, 2020**
  
4. **Consider Approval of CNO Report** Ms. Bell reported that two LVNs were added to the Labor and Delivery Unit to provide post-partum support; and additional support in the Med Surg Unit. Ms. Bell stated that Dr. Hooker is seeing patients in the Specialty Clinic, but may be performing procedures at hospital in the future. Ms. Bell reported on Swingbed operational metrics. She stated the Case Manager looked at the previous year and did an analysis to see where major payors and referral sources are coming from (report attached). Ms. Bell stated that Dr. Hooker is requesting a specialized procedure table for interventional pain management. There were no changes to the CNO report presented in the board packet.

5. **Consider Approval of Rural Health Clinics Report** Mr. Frosch reported clinic volumes fell short of budget in the month of August with total visits of 4,125 (including 650 telemedicine visits) versus a budget of 4,672. Gross revenue decreased for the period, coming in 2.6% below budget. Net Revenue for the period was a \$19.4K loss, and expenses were \$22.7K above budget.

There were no other changes to the Rural Health Clinics report presented in the Board packet.

6. **Consider Medical Staff Report** Ms. Bell presented the Medical Staff report. Ms. Bell reported that patient safety outcomes look great and the HCAHPS scores for physicians were in the top percentile. Ms. Bell provided information on what all the medical staff does for Antibiotic Stewardship. Ms. Bell presented the COVID-19 Testing Decision Tree that the Med Staff created; it not only meets patient needs, but also works with the limitations of the inventory for in-house Covid testing.

MOTION

Mr. Johnson made a motion to approve the Consent Agenda. Mr. Bain seconded.

VOTE

The motion passed unanimously.

7. **CONSIDER PUBLIC CORRESPONDENCE REPORT** Mr. Johnson presented the public correspondence report in the Board packet. Mr. Johnson reported there were 23 questionnaires returned after care at MHS. There were NO NEGATIVE COMMENTS. There was a comment that suggested we change the music while on hold.

MOTION

Dr. Young made a motion to approve the Public Correspondence Report as presented. Ms. Krieger seconded.

VOTE

The motion passed unanimously.

8. **CONSIDER CHIEF EXECUTIVE OFFICER'S REPORT** Ms. Simons mentioned the Texas Healthcare Trustees and the State Office of Rural Health is offering free education for hospital board members. Information was provided.  
Ms. Simons reported on the Families First Coronavirus Response Act (FFCRA): Employee Paid Leave Rights. FFCRA requires MRH to provide employees with paid leave or FML (Family Medical Leave) for specified reasons related to COVID-19. The Department of Labor administers and enforces the new laws' paid leave requirements

The Community Relations Board report was presented.

There were no changes to the CEO report presented in the board packet.

MOTION

Ms. Winkler made a motion to approve the CEO report as presented. Mr. Bain seconded.

VOTE

The motion passed unanimously.

9. **CONSIDER FINANCIAL REPORT** Dr. Young asked the Board of Directors to review the summary report Mr. Frosch has provided for the month of August. Dr. Young asked that the Board of Directors direct any questions to Mr. Frosch. Mr. Frosch reviewed August financials and highlighted the following:

**A. Consider approval of the August 2020 Financial Report**

- August gross revenue was below budget for the month. For the year-to-date, gross revenue is below budgeted levels.
- Net Revenue for August was below budget. On a year-to-date basis, net revenue is

exceeding budget.

- Expenses were below budget for August and are below budget on a year-to-date basis.
- MRH volumes were below budget in most metrics this period.

Mr. Frosch reported on the rule changes regarding the CARES act payments. When payments were first made, funds expenditures were at the discretion of the hospital, but the rules have now changed and it may be that hospitals will need to return some of the monies. This will have a significant impact not only in this year's budget, but also the 2020-2021 budget. Mr. Frosch stated he would keep the Board informed of any changes.

There were no changes to the report presented in the board packet.

MOTION

Dr. Young made a motion to approve the Financial Report for August 2020 as presented during the Finance Committee meeting. Mr. Johnson seconded.

VOTE

The motion passed unanimously.

**10. REVIEW, CONSIDER, AND APPROVE THE PURCHASE OF A SPECIALIZED PROCEDURE TABLE REQUESTED BY DR. HOOKER, PAIN MANAGEMENT, IN THE AMOUNT OF \$45,081**

Mr. Bain made a motion to approve the purchase of a Specialized Procedure Table in the amount of \$45,081. Ms. Winkler seconded.

VOTE

The motion passed unanimously

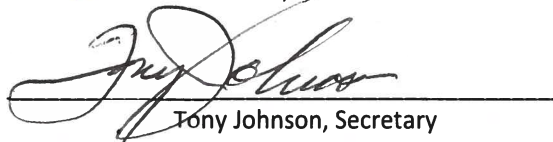
**11. EXECUTIVE SESSION**

The Board of Directors of Medina Regional Hospital District did not go into Closed Session, this date of September 28, 2020.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 6:29 p.m.

  
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Tim Hardt, President

  
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Tony Johnson, Secretary